PEWAUKEE SCHOOL DISTRICT

REOPENING PLAN:
EDUCATION DELIVERY MODEL

JULY 29, 2020
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The COVID-19 pandemic has presented our school system, and community with a set of unprecedented challenges. It has also taught us that we will have to work together to best meet the needs of our students. Whether it be developing strong partnerships between the classroom and home, or modifying our behaviors to limit the spread of the virus, it will take all of us pulling the rope in the same direction to experience the greatest degree of success.

The Pewaukee School District is committed to our mission to open the door to each child’s future. This mission has not changed during the pandemic. Our team has worked diligently to develop plans for the reopen of our schools in September that focus on the health and safety of our students and staff, the social-emotional wellness of our students and staff, and student learning. This is a situation that is constantly evolving and includes many unknowns. The plans we have developed include options for parents to select what they believe to be best for their child(ren) and reflect the most current guidance we have from credible sources on how to structure our schools in a way to make them as safe as possible. This has included constant collaboration with the Waukesha County Department of Health Services and the other school systems in the county. Further these plans have been designed to thoughtfully and practically apply guidance from the Centers for Disease Control (CDC), the Wisconsin Department of Health Services (DHS), the Department of Public Instruction (DPI), the American Academy of Pediatrics (AAP), and Children’s Hospital. Internally we have our own Wellness Team that includes all school nurses and our physician who serves as our medical advisor. This team has helped us apply the guidance we have received to create plans that fit our school system.

This will be a different year and we will all have to tolerate changes from what we have come to expect our school experience to be until it is safe to fully return to a more typical environment. Every protocol, restriction, and other change to our normal operations have been developed with careful consideration and with the intent of keeping people as safe as we possibly can.

Regardless of the option selected, or phase of our plans in place at any time, our objective will be to provide an environment that is caring, supportive, and passionate for students in addition to providing the highest quality learning experiences we can provide.

This reopening plan outlines the two models we have developed to support our students learning. This includes an In-Person/Hybrid option in which students attend school partly in a virtual setting and partly in-person, on campus until progressing through a series of phases to full daily attendance. We refer to this approach as a "soft-open" and it begins in phase one with more limited attendance progressing to phase three with full daily attendance for all students. The reason for the “soft-open” approach is we will have an extensive plan of procedures, protocols, and alterations to our practices that will take some time for staff and students to learn, apply, and refine. This is far more manageable with smaller numbers of students on campus at any one time. Furthermore, fewer students allows much greater flexibility to employ social distancing and other virus mitigation strategies. We believe it prudent to begin with more substantial mitigation practices and carefully monitor our success before increasing the population in our buildings. Our hope is to move to full daily attendance as soon as we believe it is reasonable to do so. We fully understand that parents rely on our schools to educate and care for their children when many need to be at work and recognize that it places a burden on many families when your children are at home during the day. We will monitor both external and our internal data on a daily basis to inform our decision making. The model includes a Phase Zero, which would be implemented if it becomes necessary to move all students in a school or in the district as a whole to virtual learning due to conditions with the virus. It is our goal to open schools in September in Phase I. The plan also provides a Virtual Opt-In option for our families. This model allows families to enroll your student(s) in a fully virtual program for 9-week increments in which students will experience all instruction remotely.

The plans that follow provide specific details in relation to each model. Please know that our plans will evolve and are subject to change as conditions change and as new information becomes available.

Dr. Mike Cady
Superintendent of Schools
YOUR “TO DO” LIST:

1. REVIEW
PSD has worked hard to provide a thorough rollout of our plans for the 2020-21 school year. Please take the time to review ALL of the following tools:
   • Education Delivery Model (what you are reading now)
   • Our District’s plan webpage linked below
   • Dr. Cady’s Reopening Plan Video Presentation

2. TAKE SURVEY
Families will receive an email PER child linking to a survey. This survey will ask which educational option you are leaning towards. This will NOT act as your final choice but helps administration to prepare further. Please take the time to fill out this 2 minute survey.

3. ASK QUESTIONS
There is a LOT to cover and we understand you might have some questions. Please directly contact your school’s principal or check out our FAQ pages for each school.

Do you have a question that might benefit others? Submit it HERE
Please utilize these resources as questions posted on social media will not be answered.

4. REGISTER
Online registration for the 2020-21 school year opens on August 3rd 2020. During this time, your family will need to commit to one of the two educational models.

PLEASE VISIT OUR DISTRICT WEBSITE OR CLICK THE LINKS BELOW FOR THE FOLLOWING DISTRICT WIDE IMPLEMENTATIONS:

- STUDENT/PARENT EDUCATIONAL RESOURCES
- TRANSPORTATION SAFETY MEASURES
- FOOD SERVICE SAFETY MEASURES
- SAFETY PROTOCOLS
- STUDENT SERVICES
The Pewaukee School District is committed to the safety and health of our students, staff and families as well as providing a learning environment that is developmentally supportive and academically challenging for all students. The plans below for Pewaukee Lake Elementary are designed intentionally to allow students to transition fluidly between phases with minimal disruption of learning and teacher planning given the evolving trends in community health data. At this time, it is the goal of the District to provide two learning options:

**FAMILIES WILL CHOOSE AND REGISTER FOR EITHER (A) IN-PERSON LEARNING OR (B) VIRTUAL LEARNING BEGINNING ON AUGUST 3rd DURING SCHOOL REGISTRATION**

**IN-PERSON / HYBRID**

This model will be on a continuum of phases based on the evolving trends in community health data in our efforts to maximize student and staff health while balancing student social emotional wellbeing. The phased options provide in-person instruction alongside reductions in physical interaction and exposure among staff and students.

**What/Why:** Teachers will design and implement blended learning practices which consist of a combination of face-to-face and virtual learning experiences.

**How:** Virtual instruction will be delivered through a learning management system (Canvas or Seesaw), while in-person instruction will follow the phased approach outlined by each school.

**Success Criteria:** Students will demonstrate proficiency in course standards as reported on student report cards.

**VIRTUAL OPT-IN**

This model will be a 9-week commitment for students to a full virtual option that will include live teaching and peer interactions, recorded lessons and other virtual learning activities.

**What/Why:** Teachers will design and implement instruction in a virtual environment, so that students not physically present in the school building will continue to grow academically and socially.

**How:** Virtual instruction will be delivered through a learning management system (Canvas or Seesaw) and other virtual tools in 9-week segments.

**Success Criteria:** Students will follow the same curriculum as their in-person peers and demonstrate proficiency in course standards as reported on student report cards.

**EMERGENCY REMOTE LEARNING - “PHASE 0”**

As needed, students who are required to be home for a period of time due to illness or quarantine will be able to engage in virtual learning activities. Teachers will design and implement instruction in a virtual environment, so that students not physically present in the school building will continue to grow academically and socially. Emergency remote learning will be delivered through a learning management system (Seesaw) and other virtual tools in the event that all or segments of the student/staff population are not physically present in the school building. Students will follow the same curriculum as their in-person peers and demonstrate proficiency in course standards.
IN-PERSON / HYBRID
PHASE OVERVIEW AND “SOFT START”

PHASE OVERVIEW: PLE

PHASE 0
• Monday - Friday virtual learning
• Led by classroom teacher
• This phase will be implemented if school closes and in-person is no longer a viable option for any of our students

PHASE 1
- **Cohort A (alpha A-K)**
  • Monday, Tuesday in-person learning with teacher
  • Thursday, Friday virtual, outside of school with teacher-directed activities

- **Cohort B (alpha L-Z)**
  • Monday, Tuesday virtual, outside of school with teacher-directed activities
  • Thursday, Friday in-person learning with teacher

Wednesday - All Virtual

HYBRID / IN-PERSON

PHASE 2
• Monday, Tuesday, Thursday, Friday all students, in-person learning
• Wednesday all students learn virtually

IN-PERSON

AT THIS TIME PSD PLANS TO BEGIN THE SCHOOL YEAR IN PHASE 1

Due to Great Start Conferences, Pewaukee Lake Elementary starts on September 3, 2020.

Because of this as well as Labor Day, Phase 1 will be staggered for the first 2 weeks until September 14th where it will be implemented regularly (as explained in Figure A and B).

SOFT START SCHEDULE FOR PLE (PHASE 1)

SEPTEMBER 2020

Due to Great Start Conferences, Pewaukee Lake Elementary starts on September 3, 2020.

Because of this as well as Labor Day, Phase 1 will be staggered for the first 2 weeks until September 14th where it will be implemented regularly (as explained in Figure A and B).
**IN-PERSON / HYBRID**

**EDUCATIONAL DELIVERY MODEL PER PHASE**

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**PHASE 0**
- **Instructional Delivery Model:** Full Virtual
- **LEARNING SCHEDULE**
  - Monday - Friday:
    - Students would engage in coursework remotely through virtual learning activities directed by teacher.
    - Students must attend live morning meeting each day.
    - Students must attend one live core lesson each day.
    - Students engage in two recorded lessons each day.
    - Small group/individual meetings for students will occur each week for each academic area.
    - Students will engage in live recorded Encore lessons - may substitute work in each Encore area (video, log, photo, etc.).

**PHASE 1**
- **LEARNING SCHEDULE**
  - Monday - Friday:
    - Cohort A (alpha A-K):
      - Monday, Tuesday: in-person learning with teacher.
      - Thursday, Friday: virtual, outside of school with teacher-directed activities.
    - Cohort B (alpha L-Z):
      - Monday, Tuesday: virtual, outside of school with teacher-directed activities.
      - Thursday, Friday: in-person learning with teacher.
  - Wednesday:
    - Both cohorts learn virtually.
    - Building undergoes deep cleaning in between cohorts.
    - Encore classes will be in-person or streamed live each day.

See Page 5 for “Soft Start” Breakdown and schedule example.

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**PHASE 2**
- **LEARNING SCHEDULE**
  - Monday - Thursday:
    - Students would continue to be considered in-person.
  - In the event of an anticipated absence (per handbook guidelines), we would treat it like a normal absence from class and allow students to make up the missing work at a later date.
  - Parents may excuse students as they normally would by emailing the Attendance Secretary, and would continue to be subject to district/state attendance parameters.

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**PHASE 3**
- **LEARNING SCHEDULE**
  - Monday - Friday:
    - Students may excuse students as they normally would by emailing the Attendance Secretary, and would continue to be subject to district/state attendance parameters.

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**STUDENT GROUPING**
All students are engaging in learning remotely. No students are required to be in-person in school.

- 2 Cohorts per grade level
- Cohorts would be balanced by gender and special education

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**TECHNOLOGY USE**
- Grades 4K-1:
  - Chromebooks for at-home use provided upon request based on need.
- Grade 2:
  - Students will use a school-issued Chromebook.
- All course content will be delivered in person and virtual learning will be managed through Seesaw.
- Student assignments managed through virtual platforms (i.e. Seesaw).

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**TECHNOLOGY USE**
- Grades 4K-1:
  - Students will use a school-issued Chromebook.
- All course content will be delivered in person and virtual learning will be managed through Seesaw.
- Student assignments managed through virtual platforms (i.e. Seesaw).

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**STUDENT ATTENDANCE**
- In order for a student to be considered "present" he/she needs to be in physical attendance on in-person days.
- Student attendance on virtual days will be based on attending as many live lessons as possible as well as timely submission of assignments.
- In the event of an anticipated absence (per handbook guidelines), we would treat it like a normal absence from class and allow students to make up the missing work at a later date.
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**CONTACT INFORMATION**
BeauJul@pewaukeeschools.org
Julie Beaudoin
BeauJul@pewaukeeschools.org

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**PHASE 0**
- Monday - Friday:
  - Students would engage in coursework remotely through virtual learning activities directed by teacher.
  - Students must attend live morning meeting each day.
  - Students must attend one live core lesson each day.
  - Students engage in two recorded lessons each day.
  - Small group/individual meetings for students will occur each week for each academic area.
  - Students will engage in live recorded Encore lessons - may substitute work in each Encore area (video, log, photo, etc.).

**PHASE 1**
- Monday - Thursday:
  - Students would continue to be considered in-person.
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**PHASE 2**
- Monday - Thursday:
  - Students would continue to be considered in-person.
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**PHASE 3**
- Monday - Thursday:
  - Students would continue to be considered in-person.
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  - Student attendance on virtual days will be based on attending as many live lessons as possible as well as timely submission of assignments.
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  - In the event of an anticipated absence (per handbook guidelines), we would treat it like a normal absence from class and allow students to make up the missing work at a later date.
  - Parents may excuse students as they normally would by emailing the Attendance Secretary, and would continue to be subject to district/state attendance parameters.
IN-PERSON / HYBRID
SCHOOL OPERATIONS OVERVIEW

For any further, specific details regarding Pewaukee Lake Elementary's in-person learning option, please visit our FAQ page [HERE](https://www.ple.org/faq) that will be continuously updated to help answer any of your questions.
VIRTUAL OPT-IN (9 WEEK COMMITMENT)
EDUCATIONAL DELIVERY MODEL

LEARNING SCHEDULE
- Students would engage in their coursework remotely through blended learning activities directed by teacher.
- Students must attend live morning meeting each day.
- Students must attend the one live core lesson each day.
- Students must engage in two recorded lessons each day.
- Small group/individual meetings for students will occur at least once each week for each academic area.
- Students will engage in weekly Encore lessons may need to submit evidence of work in each Encore area (video, log, photo, etc.).

TECHNOLOGY USE
- Grades 4K-1: Chromebooks for at-home use provided upon request based on need.
- Grade 2: Students will use a school-issued Chromebook.
- All course content will be delivered through Seesaw or directly by teacher in live or recorded lessons.
- Student assignments managed through Seesaw.

STUDENT ATTENDANCE
- Student attendance will be based on attending as many live lessons as possible as well as the timely submission of assignments.
- In the event of an excused student absence (per handbook guidelines), we would treat it like a normal absence from class and allow students to make up the missing work at a later date.
- Parents may excuse students as they normally would by emailing the Attendance Secretary, and would continue to be subject to district/state attendance parameters.

For any further, specific details regarding Pewaukee Lake Elementary’s virtual learning option, please visit our FAQ page HERE that will be continuously updated to help answer any of your questions.
LEARNING SCHEDULE

- Students will engage with teachers at specific times throughout the day when possible. This will include morning meetings, live lessons, and/or small group instruction.
- Learning activities may be delivered synchronous (by viewing a live classroom) or asynchronous (engaging in an independent or virtual collaboration learning activity).
- Teachers will employ blended learning strategies that utilize technology to develop robust learning experiences.
- Students may be transitioned temporarily to the virtual opt-in teacher for instruction.

STUDENT ATTENDANCE

- Student attendance will be based on attending as many live lessons as possible as well as the timely submission of assignments.
- In the event of an excused student absence (per handbook guidelines), we would treat it like a normal absence from class and allow students to make up the missing work at a later date.
- Parents may excuse students as they normally would by emailing the Attendance Secretary, and would continue to be subject to district/state attendance parameters.

Julie Beaudoin
BeauJul@pewaukeeschools.org
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**IN-PERSON / HYBRID**

This model will be on a continuum of **phases** based on the evolving trends in community health data in our efforts to maximize student and staff health while balancing student social emotional wellbeing. The phased options provide in-person instruction alongside reductions in physical interaction and exposure among staff and students.

**What/Why:** Teachers will design and implement blended learning practices which consist of a combination of face-to-face and virtual learning experiences.

**How:** Virtual instruction will be delivered through a learning management system (Canvas or Seesaw), while in-person instruction will follow the phased approach outlined by each school.

**Success Criteria:** Students will demonstrate proficiency in course standards as reported on student report cards.

**VIRTUAL OPT-IN**

This model will be a **9-week commitment** for students to a full virtual option that will include live teaching and peer interactions, recorded lessons and other virtual learning activities.

**What/Why:** Teachers will design and implement instruction in a virtual environment, so that students not physically present in the school building will continue to grow academically and socially.

**How:** Virtual instruction will be delivered through a learning management system (Canvas or Seesaw) and other virtual tools in 9-week segments.

**Success Criteria:** Students will follow the same curriculum as their in-person peers and demonstrate proficiency in course standards as reported on student report cards.

**EMERGENCY REMOTE LEARNING - “PHASE 0”**

As needed, students who are required to be home for a period of time due to illness or quarantine will be able to engage in virtual learning activities. Teachers will design and implement instruction in a virtual environment, so that students not physically present in the school building will continue to grow academically and socially. Emergency remote learning will be delivered through a learning management system (Seesaw or Canvas) and other virtual tools in the event that all or segments of the student/staff population are not physically present in the school building. Students will follow the same curriculum as their in-person peers and demonstrate proficiency in course standards.
Due to Great Start Conferences, Horizon Elementary starts on September 3, 2020.

Because of this as well as Labor Day, Phase 1 will be staggered for the first 2 weeks until September 14th where it will be implemented regularly (as explained in Figure A and B).
IN-PERSON / HYBRID
EDUCATIONAL DELIVERY MODEL PER PHASE

**FIGURE B**

**INSTRUCTIONAL DELIVERY MODEL**

<table>
<thead>
<tr>
<th>PHASE 0</th>
<th>PHASE 1</th>
<th>PHASE 2</th>
<th>PHASE 3</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Full Virtual</strong></td>
<td><strong>Hybrid In-Person and Virtual</strong></td>
<td><strong>Hybrid In-Person and Virtual</strong></td>
<td>In-Person</td>
</tr>
</tbody>
</table>

**LEARNING SCHEDULE**

- **Monday - Friday**
  - Students would engage in their coursework completely through virtual learning activities directed by teacher.
  - Students must attend live morning meeting each day.
  - Students must attend one live core lesson each day.
  - Students must engage in two recorded lessons each day.
  - Small group/individual meetings for students will occur each week in either academic area.
  - Students will engage in weekly recorded Encore lessons—may submit evidence of work in each Encore area (video, photo, etc.)

**TECHNOLOGY USE**

- Students will use a school-issued Chromebook.
- All course content will be delivered through Seesaw (grades 3 & 4) or Canvas (grade 5) or directed by teacher in live or recorded lessons.
- Student assignments managed through Seesaw (grades 3 & 4) or Canvas (grades 3 & 4) or Canvas (grade 5).
- Course content will be managed in-person or Canvas (grade 5) as needed.
- Student assignments managed through Seesaw (grades 3 & 4) or Canvas (grade 5) in-person.

**STUDENT GROUPING**

- All students are engaged in-person in school.
- 2 Cohorts per grade level.
- Cohorts would be balanced by alphabet (12-15 students).
- Students are with students.
- In-person attendance.
- Course content will be managed in-person or Canvas (grade 5) as needed.
- Student assignments managed through Seesaw (grades 3 & 4) or Canvas (grade 5) or Canvas (grade 5) in-person.

**STUDENT ATTENDANCE**

- In order for a student to be considered “present” he/she needs to be in physical attendance on in-person days.
- Student attendance on virtual days will be based on attending as many live lessons as possible as well as timely submission of assignments.
- In the event of an excused student absence (per handbook guidelines), we would treat it like a normal absence from class and allow students to make up the missing work at a later date.
- Parents may excuse students as they normally would by emailing the Attendance Secretary, and would continue to be subject to district/state attendance parameters.

**Naomi Stewart**

StewNao@pewaukeeschools.org

<table>
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<tr>
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<th>PHASE 2</th>
<th>PHASE 3</th>
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<tbody>
<tr>
<td><strong>Hybrid In-Person and Virtual</strong></td>
<td><strong>Monday, Tuesday, Thursday, Friday all students, in-person learning</strong></td>
<td><strong>Monday, Tuesday, Thursday, Friday all students, in-person learning</strong></td>
<td><strong>Monday - Friday all students, in-person learning</strong></td>
</tr>
<tr>
<td><strong>Hybrid In-Person and Virtual</strong></td>
<td><strong>Wednesday all students learn virtually as building undergoes deep cleaning</strong></td>
<td><strong>Wednesday</strong></td>
<td><strong>Monday - Friday all students, in-person learning</strong></td>
</tr>
</tbody>
</table>

**AT THIS TIME PSD PLANS TO BEGIN THE SCHOOL YEAR IN PHASE 1**

**PHASE 0**

- Monday - Friday:
  - Students would engage in their coursework completely through virtual learning activities directed by teacher.
  - Students must attend live morning meeting each day.
  - Students must attend one live core lesson each day.
  - Students must engage in two recorded lessons each day.
  - Small group/individual meetings for students will occur each week in either academic area.
  - Students will engage in weekly recorded Encore lessons—may submit evidence of work in each Encore area (video, photo, etc.).

**PHASE 1**

- Monday - Friday:
  - Monday, Tuesday, Thursday, Friday all students, in-person learning.
  - Wednesday all students learn virtually as building undergoes deep cleaning.

**PHASE 2**

- Monday, Tuesday, Thursday, Friday all students, in-person learning.

**PHASE 3**

- Monday - Friday all students, in-person learning.
**IN-PERSON / HYBRID**

**SCHOOL OPERATIONS OVERVIEW**

**BUS TRANSPORTATION**

3RD - 5TH
Arrival - ≈ 8:00
Depart - ≈ 3:07

All arrivals and departures staggered (3 min intervals)

**SCHOOL DAY SCHEDULE**

**START: 8:15**

**END: 3:00**

**LUNCH/RECESS**

10:25 - 11:10

11:10 - 11:50

11:55 - 12:40

**SPECIFIC SAFETY PROTOCOLS**

Recess will be broken in half by grade level to reduce the number of students outside at a time; Lunches will be split so half of the classes are outside and the other half are in the lunchrooms and then switch after 25 minutes.

SEE DISTRICT WIDE PROTOCOLS AND EFFORTS HERE

For any further, specific details regarding Horizon Elementary’s in-person learning option, please visit our FAQ page HERE that will be continuously updated to help answer any of your questions.
VIRTUAL OPT-IN (9 WEEK COMMITMENT)
EDUCATIONAL DELIVERY MODEL

LEARNING SCHEDULE
- Students would engage in their coursework remotely through blended learning activities directed by teacher
- Students must attend live morning meeting each day
- Students must attend the one live core lesson each day
- Students must engage in two recorded lessons each day
- Small group/individual meetings for students will occur at least once each week for each academic area
- Students will engage in weekly Encore lessons may need to submit evidence of work in each Encore area (video, log, photo, etc.)

TECHNOLOGY USE
- Students will use a school-issued Chromebook
- All course content will be delivered through Seesaw or directly by teacher in live or recorded lessons
- Student assignments managed through Seesaw

STUDENT ATTENDANCE
- Student attendance will be based on attending live morning meeting, live academic lesson and live small group
- In the event of an excused student absence (per handbook guidelines), we would treat it like a normal absence from class and allow students to make up the missing work at a later date.
- Parents may excuse students as they normally would by emailing the Attendance Secretary, and would continue to be subject to district/state attendance parameters.

Naomi Stewart
StewNao@pewaukeeschools.org

For any further, specific details regarding Horizon Elementary’s virtual learning option, please visit our FAQ page HERE that will be continuously updated to help answer any of your questions.
LEARNING SCHEDULE
• Students will engage with teachers at specific times throughout the day when possible. This will include morning meetings, live lessons, and/or small group instruction
• Learning activities may be delivered synchronous (by viewing a live classroom) or asynchronous (engaging in an independent or virtual collaboration learning activity)
• Teachers will employ blended learning strategies that utilize technology to develop robust learning experiences
• Students may be transitioned temporarily to the virtual opt-in teacher for instruction

TECHNOLOGY USE
• Students will use a school-issued Chromebook
• All course content will be delivered through Seesaw or directly by teacher in live or recorded lessons
• Student assignments managed through Seesaw

STUDENT ATTENDANCE
• Student attendance will be based on attending as many live lessons as possible as well as the timely submission of assignments
• In the event of an excused student absence (per handbook guidelines), we would treat it like a normal absence from class and allow students to make up the missing work at a later date.
• Parents may excuse students as they normally would by emailing the Attendance Secretary, and would continue to be subject to district/state attendance parameters.

Naomi Stewart
StewNao@pewaukeeschools.org

ALSO KNOWN AS “PHASE 0”
EMERGENCY REMOTE LEARNING
EDUCATIONAL DELIVERY MODEL
The Pewaukee School District is committed to the safety and health of our students, staff and families as well as providing a learning environment that is developmentally supportive and academically challenging for all students. The plans below for Asa Clark Middle School are designed intentionally to allow students to transition fluidly between phases with minimal disruption of learning and teacher planning given the evolving trends in community health data. At this time, it is the goal of the District to provide two learning options:

**FAMILIES WILL CHOOSE AND REGISTER FOR EITHER (A) IN-PERSON LEARNING OR (B) VIRTUAL LEARNING BEGINNING ON AUGUST 3rd DURING SCHOOL REGISTRATION**

**A IN-PERSON / HYBRID**

This model will be on a continuum of phases based on the evolving trends in community health data in our efforts to maximize student and staff health while balancing student social emotional wellbeing. The phased options provide in-person instruction alongside reductions in physical interaction and exposure among staff and students.

**What/Why:** Teachers will design and implement blended learning practices which consist of a combination of face-to-face and virtual learning experiences.

**How:** Virtual instruction will be delivered through a learning management system (Canvas or Seesaw), while in-person instruction will follow the phased approach outlined by each school.

**Success Criteria:** Students will demonstrate proficiency in course standards as reported on student report cards.

**B VIRTUAL OPT-IN**

This model will be a 9-week commitment for students to a full virtual option that will include live teaching and peer interactions, recorded lessons and other virtual learning activities.

**What/Why:** Teachers will design and implement instruction in a virtual environment, so that students not physically present in the school building will continue to grow academically and socially.

**How:** Virtual instruction will be delivered through a learning management system (Canvas or Seesaw) and other virtual tools in 9-week segments.

**Success Criteria:** Students will follow the same curriculum as their in-person peers and demonstrate proficiency in course standards as reported on student report cards.

**EMERGENCY REMOTE LEARNING - “PHASE 0”**

As needed, students who are required to be home for a period of time due to illness or quarantine will be able to engage in virtual learning activities. Teachers will design and implement instruction in a virtual environment, so that students not physically present in the school building will continue to grow academically and socially. Emergency remote learning will be delivered through a learning management system (Canvas) and other virtual tools in the event that all or segments of the student/staff population are not physically present in the school building. Students will follow the same curriculum as their in-person peers and demonstrate proficiency in course standards.
Asa Clark Middle School starts on September 1, 2020. Phase 1 will be “condensed” for the first 2 weeks due to our September 1st start as well as Labor Day. Phase 1 will be implemented regularly starting the week of September 14th (as explained in Figure A and B).

CHANGE IN OVERALL SCHEDULE (APPLICABLE FOR ALL PHASES):

- Students engage in all A day classes for the first quarter and B day classes for second quarter.
- Students will engage in virtual learning on days not in-person with teacher-directed activities.

Cohort A (alpha A-K): in-person learning with the teacher.
Cohort B (alpha L-Z): virtual learning outside school with teacher-directed activities
Cohort A (alpha A-K): virtual learning outside school with teacher-directed activities
Cohort B (alpha L-Z): in-person learning with the teacher.
### Instructional Delivery Model

<table>
<thead>
<tr>
<th>Phase</th>
<th>Monday - Friday</th>
<th>Tuesday &amp; Thursday, Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A</strong> (In-Person and Virtual)</td>
<td>Students engage in daily instruction for the core content classes by their house team of teachers. Students would engage in their schedule remotely through virtual learning activities.</td>
<td>Students in-person learning engage in face to face instruction. Students engage in all A day classes for the first quarter and B day classes for the second quarter.</td>
</tr>
<tr>
<td><strong>B</strong> (Hybrid In-Person and Virtual)</td>
<td>Students engage in all A day classes for the first quarter and B day classes for the second quarter.</td>
<td>Students engage in all A day classes for the first quarter and B day classes for the second quarter.</td>
</tr>
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</table>

### Learning Schedule

- **Phase 0**
  - All students are physically in person at school.
  - Students will use their school-issued Chromebooks to access Canvas courses and other virtual resources.
  - All course content will be delivered through Canvas.
  - Student assignments managed through Canvas.
  - Students must regularly access Canvas and emails to effectively communicate with teachers and keep up with learning expectations.

- **Phase 1**
  - 2 Cohorts per grade level.
  - Course content will be housed in Canvas and delivered in person and through Canvas.
  - Student assignments managed through Canvas.
  - Students must regularly access Canvas and emails to effectively communicate with teachers and keep up with learning expectations.

- **Phase 2**
  - In order for a student to be considered “present” he/she needs to be in physical attendance on in-person days.
  - Students need to engage in all learning activities during virtual days including any live lessons.
  - Work must be submitted in a timely manner.
  - The event of an excused student absence (per handbook guidelines), we would treat it like a normal absence from class and allow students to make up the missing work at a later date.

### Student Attendance

- In order for a student to be considered “present” he/she needs to be in physical attendance on in-person days.
- Students need to engage in all learning activities during virtual days including any live lessons. Work must be submitted in a timely manner.
- In the event of an excused student absence (per handbook guidelines), we would treat it like a normal absence from class and allow students to make up the missing work at a later date.
- Parents may excuse students as they normally would by emailing the Attendance Secretary, and would continue to be subject to district/state attendance parameters.

### Technology Use

- Students will use their school-issued Chromebooks to access Canvas courses and other virtual resources.
- Student assignments managed through Canvas.
- Students may regularly access Canvas and emails to effectively communicate with teachers and keep up with learning expectations.

### Student Grouping

- Students may be excused students as they normally would by emailing the Attendance Secretary, and would continue to be subject to district/state attendance parameters.
- Students will use their school-issued Canvas courses and other virtual resources.
- Course content will be housed in Canvas and delivered in person and through Canvas.
- Student assignments managed through Canvas.
- Students must regularly access Canvas and emails to effectively communicate with teachers and keep up with learning expectations.

---

**Figure B**

**Instructional Delivery Model**

**Attending Schedule**

**Student Grouping**

**Technology Use**

**Student Attendance**
IN-PERSON / HYBRID
SCHOOL OPERATIONS OVERVIEW

6TH - 8TH
Arrival - ≈ 7:10
Depart - ≈ 2:32

START: 7:20
END: 2:25

SCHOOL DAY SCHEDULE

BUS TRANSPORTATION

Students will partake in a “Straight-Block” schedule which means they will engage in all A day classes for the first quarter and B day classes for the second quarter. This aligns with our goal to cohort and reduce potential COVID-19 transmission.

SEE DISTRICT WIDE PROTOCOLS AND EFFORTS HERE

For any further, specific details regarding Asa Clark Middle School’s in-person learning option, please visit our FAQ page HERE that will be continuously updated to help answer any of your questions.
VIRTUAL OPT-IN (9 WEEK COMMITMENT)
EDUCATIONAL DELIVERY MODEL

**LEARNING SCHEDULE**
- Students will engage with teachers and other virtual students based on student’s schedule in the following classes:
  - ELA
  - Math
  - Science or Social Studies (quarterly)
  - Not all elective course offerings will be available in the virtual opt-in option. Students will be contacted by their school counselor to communicate offerings.
- Students will follow a daily schedule and be expected to be logged on engaging with teachers at specific times throughout the day.

**TECHNOLOGY USE**
- Students will use a school-issued Chromebook to access Canvas courses and other virtual resources
- All course content will be delivered through Canvas
- Student assignments managed through Canvas

**STUDENT ATTENDANCE**
- In order for a student to be considered “present” he/she needs to engage in the daily lesson with the teacher where attendance will be taken.
- In the event of an excused student absence (per handbook guidelines), we would treat it like a normal absence from class and allow students to make up the missing work at a later date.
- Parents may excuse students as they normally would by emailing the Attendance Secretary, and would continue to be subject to district/state attendance parameters.

For any further, specific details regarding Asa Clark Middle School’s virtual learning option, please visit our FAQ page [HERE](#) that will be continuously updated to help answer any of your questions.
### Learning Schedule
- Students will follow their daily schedule and be expected to be logged on engaging with teachers at specific times throughout the day.
- Learning activities may be delivered synchronous (by viewing a live classroom) or asynchronous (engaging in an independent or virtual collaboration learning activity)
- Teachers will employ blended learning strategies that utilize technology to develop robust learning experiences

### Technology Use
- Students will use a school-issued Chromebook to access Canvas courses and other virtual resources
- All course content will be delivered through Canvas
- Student assignments managed through Canvas

### Student Attendance
- In order for a student to be considered “present” he/she needs to engage in the daily lessons with the teacher, where attendance will be taken
- In the event of an excused student absence (per handbook guidelines), we would treat it like a normal absence from class and allow students to make up the missing work at a later date.
- Parents may excuse students as they normally would by emailing the Attendance Secretary, and would continue to be subject to district/state attendance parameters.
The Pewaukee School District is committed to the safety and health of our students, staff and families as well as providing a learning environment that is developmentally supportive and academically challenging for all students. The plans below for Pewaukee High School are designed intentionally to allow students to transition fluidly between phases with minimal disruption of learning and teacher planning given the evolving trends in community health data. At this time, it is the goal of the District to provide two learning options:

**FAMILIES WILL CHOOSE AND REGISTER FOR EITHER**
**(A) IN-PERSON LEARNING OR (B) VIRTUAL LEARNING BEGINNING ON AUGUST 3rd DURING SCHOOL REGISTRATION**

---

**A IN-PERSON / HYBRID**

This model will be on a continuum of phases based on the evolving trends in community health data in our efforts to maximize student and staff health while balancing student social emotional wellbeing. The phased options provide in-person instruction alongside reductions in physical interaction and exposure among staff and students.

**What/Why:** Teachers will design and implement blended learning practices which consist of a combination of face-to-face and virtual learning experiences.

**How:** Virtual instruction will be delivered through a learning management system (Canvas or Seesaw), while in-person instruction will follow the phased approach outlined by each school.

**Success Criteria:** Students will demonstrate proficiency in course standards as reported on student report cards.

---

**B VIRTUAL OPT-IN**

This model will be a 9-week commitment for students to a full virtual option that will include live teaching and peer interactions, recorded lessons and other virtual learning activities.

**What/Why:** Teachers will design and implement instruction in a virtual environment, so that students not physically present in the school building will continue to grow academically and socially.

**How:** Virtual instruction will be delivered through a learning management system (Canvas or Seesaw) and other virtual tools in 9-week segments.

**Success Criteria:** Students will follow the same curriculum as their in-person peers and demonstrate proficiency in course standards as reported on student report cards.

---

**EMERGENCY REMOTE LEARNING - “PHASE 0”**

As needed, students who are required to be home for a period of time due to illness or quarantine will be able to engage in virtual learning activities. Teachers will design and implement instruction in a virtual environment, so that students not physically present in the school building will continue to grow academically and socially. Emergency remote learning will be delivered through a learning management system (Canvas) and other virtual tools in the event that all or segments of the student/staff population are not physically present in the school building. Students will follow the same curriculum as their in-person peers and demonstrate proficiency in course standards.

---
**PHASE OVERVIEW: PHS**

**PHASE 0**
- Monday - Friday virtual learning
- Led by classroom teacher
- This phase will be implemented if school closes and in-person is no longer a viable option for any of our students

**FULL VIRTUAL**

**PHASE 1**

**Cohort A (alpha A-K)**
- Monday, Tuesday in-person learning with teacher
- Thursday, Friday virtual, outside of school with teacher-directed activities

**Cohort B (alpha L-Z)**
- Monday, Tuesday virtual, outside of school with teacher-directed activities
- Thursday, Friday in-person learning with teacher

**Wednesday - All Virtual**

**HYBRID / IN-PERSON**

**AT THIS TIME PSD PLANS TO BEGIN THE SCHOOL YEAR IN PHASE 1**

**PHASE 2**
- Monday, Tuesday, Thursday, Friday all students, in-person learning
- Wednesday all students learn virtually

**IN-PERSON**

**PHASE 3**
- Monday - Friday all students, in-person learning

SEPTMBER 2020

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</table>

**SEPT. 1,2,8,9:**

Cohort A (alpha A-K): in-person learning with the teacher.

Cohort B (alpha L-Z): virtual learning outside school with teacher-directed activities

**SEPT. 3,4,10,11:**

Cohort A (alpha A-K): virtual learning outside school with teacher-directed activities

Cohort B (alpha L-Z): in-person learning with the teacher.

Pewaukee High School starts on September 1, 2020.

Phase 1 will be “condensed” for the first 2 weeks due to our September 1st start as well as Labor Day. Phase 1 will be implemented regularly starting the week of September 14th (as explained in Figure A and B).

**CHANGE IN OVERALL SCHEDULE (APPLICABLE FOR ALL PHASES):**

- Students engage in all A day classes for the first quarter and B day classes for second quarter.
- Students will engage in virtual learning on days not in-person with teacher-directed activities
## IN-PERSON / HYBRID

**EDUCATIONAL DELIVERY MODEL PER PHASE**

<table>
<thead>
<tr>
<th>PHASE</th>
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<th>STUDENT ATTENDANCE</th>
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<td><strong>PHASE 0</strong></td>
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<td>Monday - Friday: Students engage in their scheduled classes remotely through virtual learning activities.</td>
<td>Students will use their school-issued Chromebooks to access Canvas courses and other virtual resources.</td>
<td>Students will attend only A day classes in quarter 1 and B day classes in quarter 2.</td>
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<td>Monday - Friday: In-person instruction in face to face instruction.</td>
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### AT THIS TIME PSD PLANS TO MAINTAIN THE SCHOOL YEAR IN PHASE 1

- Students who cannot engage in person might opt into Virtual In-Person.
- In-Person students will have the option to switch to Virtual.

### IN-PERSON / HYBRID

**EDUCATIONAL DELIVERY MODEL PER PHASE**

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**IN-PERSON / HYBRID**
SCHOOL OPERATIONS OVERVIEW

**9TH - 12TH**
Arrival - ≈ 7:10
Depart - ≈ 2:32

**START: 7:20**
**END: 2:25**

**BUS TRANSPORTATION**

**SCHOOL DAY SCHEDULE**

**1ST PERIOD**
7:55 - 9:20

**2ND PERIOD**
9:25 - 10:50

**LUNCH**
7:20 - 7:50

**3RD PERIOD**
10:55 - 12:55

**4TH PERIOD**
1:00 - 2:25

**A - LUNCH**
10:55 - 11:25

**B - LUNCH**
11:25 - 11:55

**C - LUNCH**
11:55 - 12:25

**D - LUNCH**
12:25 - 12:55

**RESOURCE**

**SPECIFIC SAFETY PROTOCOLS**

Students will partake in a “Straight-Block” schedule which means they will engage in all A day classes for the first quarter and B day classes for the second quarter. This aligns with our goal to cohort and reduce potential COVID-19 transmission.

**SEE DISTRICT WIDE PROTOCOLS AND EFFORTS HERE**

For any further, specific details regarding Pewaukee High School’s in-person learning option, please visit our FAQ page [HERE](#) that will be continuously updated to help answer any of your questions.
LEARNING SCHEDULE
- Students will follow their daily schedule and be expected to be logged on engaging with teachers and classmates at specific times identified by their teachers throughout the day.
- Students will follow their A day schedule for quarter 1 and B day schedule for quarter 2.
- Not all elective course offerings will be available in the virtual opt-in option. Students will be contacted by their school counselor if changes need to be made to their elective course choices.

TECHNOLOGY USE
- Students will use a school-issued Chromebook to access Canvas courses and other virtual resources
- All course content will be delivered through Canvas
- Student assignments will be managed through Canvas

STUDENT ATTENDANCE
- In order for a student to be considered “present” he/she needs to engage in the daily lesson with the teacher where attendance will be taken.
- In the event of an excused student absence (per handbook guidelines), we would treat it like a normal absence from class and allow students to make up the missing work at a later date.
- Parents may excuse students as they normally would by emailing the Attendance Secretary, and would continue to be subject to district/state attendance parameters.

For any further, specific details regarding Pewaukee High School’s virtual learning option, please visit our FAQ page HERE that will be continuously updated to help answer any of your questions.
LEARNING SCHEDULE
• Students will follow their daily schedule and be expected to be logged on engaging with teachers at specific times throughout the day.
• Learning activities may be delivered synchronous (by viewing a live classroom) or asynchronous (engaging in an independent or virtual collaboration learning activity)
• Teachers will employ blended learning strategies that utilize technology to develop robust learning experiences

TECHNOLOGY USE
• Students will use a school-issued Chromebook to access Canvas courses and other virtual resources
• All course content will be delivered through Canvas
• Student assignments will be managed through Canvas

STUDENT ATTENDANCE
• In order for a student to be considered “present” he/she needs to engage in the daily lessons with the teacher, where attendance will be taken
• In the event of an excused student absence (per handbook guidelines), we would treat it like a normal absence from class and allow students to make up the missing work at a later date.
• Parents may excuse students as they normally would by emailing the Attendance Secretary, and would continue to be subject to district/state attendance parameters.

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